
The “FLIP+ e-assessment community” association

FIRST ARTICLE – NAME

An association is hereby created between the parties to the articles below, governed by the law of 1st July, 1901. The name of the association is: “**FLIP+ e-assessment community**”. It shall be referred to as “FLIP+”.

ARTICLE 2 – OBJECTIVES

The joint aim of the Association is to share knowledge and experiences within the context of e-assessment and to serve as a platform to connect and promote networking in the field of e-assessment. Two important principles are encouraged by the association: open-source and inter-operability.

ARTICLE 3 - LOCATION

The Association is registered in France and located at 13 rue des Charmeuses, 92370 Chaville. The address can be modified by the Board if needed.

ARTICLE 4 - DURATION

The duration of the Association is indefinite.

ARTICLE 5 – COMPOSITION

The Association has three categories of members:

1. Institutional members
2. Individual members
3. Honorary members

Institutional members shall be non-profit organisations involved in educational assessment.

Individual members shall be individuals with a professional interest in educational assessment.

An honorary member is a status conferred to particularly deserving members, upon proposal of the Steering Committee and after approval by the General Assembly

ARTICLE 6 – ADMISSION

Application for membership will be validated by the Steering Committee.

ARTICLE 7 – MEMBERSHIP FEES

The General Assembly determines the membership fees.

Institutional members are those who are committed to give an annual membership fee of 1000 €.

Individual members are those who are committed to give an annual membership fee of 300 €.

Honorary members is a status conferred to particularly deserving members; they are exempted of paying fees.

The payment of the membership fee is final. There is no re-imburement in case of resignation.

The annual membership fee should be settled by the 31st of December of the current year.

ARTICLE 8. – REMOVAL

Membership may be cancelled by:

- a) resignation, which should be sent in writing to the Secretary of the association;
- b) death;
- c) the decision of the Steering Committee to exclude a member for non-payment of the membership fee.

The Steering Committee reserves the right to exclude any member or institution whose behaviour hampers the proper functioning of the association.

ARTICLE 9. - RESOURCES

The resources of the Association include:

- 1° Entrance and membership fees;
- 2° All the resources authorized by the current laws and regulations.

ARTICLE 10 – ORDINARY GENERAL ASSEMBLY

The Ordinary General Assembly is made of all members of the association, irrespective of their title. It shall meet each year. Persons can attend and participate via audio or video access.

Fifteen days prior to the fixed date of the General Assembly, members are invited by the Secretary. The agenda is included in the invitation.

The President, assisted by the Steering Committee members, chairs the Assembly and reports on the current state and the activity of the Association.

The Treasurer submits an account of his management and presents the financial report (balance sheet, income statement and notes) for approval by the Assembly.

The General Assembly determines the fees according to membership categories.

Only the points included in the agenda can be discussed.

Each institutional member has one vote, cast by a representative nominated by its institution. The representative can be changed anytime by the institution.

The individual and honorary members have one vote in all, made by a representative who shall be elected before the General Assembly.

Decisions are made by a majority vote of members present or represented members.

The last point of the agenda is dedicated to the renewal of the outgoing Steering Committee members.

All the decisions shall be taken by a show of hands.

The decisions of General Assemblies apply to all members, including those absent or the represented members.

Proxy voting is permissible during the General Assembly and each person can have not more than five proxies. Should an important decision related to the strategy of the assembly be required, the Board may resort to a vote by correspondence.

ARTICLE 11 - EXTRAORDINARY GENERAL ASSEMBLY

If needed or upon request of at least 10 enrolled members, an extraordinary General Assembly shall be convened by the President, according to the status and solely to modify the statutes or to proceed to its dissolution.

Invitation rules are the same as that for the ordinary General Assembly.

Votes are taken by a majority of present members.

ARTICLE 12 – STEERING COMMITTEE

The Association is led by a Steering Committee consisting of seven members.

Members of the Steering Committee are individuals elected by the General Assembly. They are either individual or honorary members, either representatives of institutional members.

The Steering Committee members are elected for a renewable period of four years.

In case of vacancies, the Steering Committee ensures a temporary replacement of its members. Their permanent replacement is proceeded with at the following General Assembly. The powers of temporary members end at the expiration of the mandates of the replaced members.

The Steering Committee meets at least once every six months, on invitation of the President or upon request of at least three of its members.

Decisions are taken by a show of hands; in case of a tie, the President's voice is decisive.

Every member of the Committee who, without reason, does not assist to three consecutive meetings will be considered as having resigned.

The Steering Committee designs general policies of the Association and organizes the General Assemblies. The Steering Committee delegates the management of the day-to-day business to the Board. It shall establish its rules and regulations.

ARTICLE 13 – BOARD

The Steering Committee elects a Board among its members:

1. a President;
2. two Vice-Presidents;
3. a Secretary;
4. a Treasurer.

The Board implements the decisions of the Steering Committee and General Assembly, prepares the deliberations of the Steering Committee and handles the day-to-day business of the association.

ARTICLE 14 – COMPENSATIONS

All duties, including those of the Steering Committee and Board members, are free and voluntary. Only the expenses related to the accomplishment of their mandate are reimbursed upon presentation of valid receipts. The financial report presented at the General Assembly shows a breakdown by beneficiary, of reimbursements of expenses related to missions, travel costs and per diem.

ARTICLE - 15 – RULES AND REGULATIONS

The rules and regulations may be established by the Steering Committee, and submit it for approval by the General Assembly.

This optional document specifies the points that are not addressed in the current statutes, especially those related to the internal organization of the Association.

ARTICLE - 16 – DISSOLUTION

In case of dissolution decreed by the specifications of article 11, one or several liquidators are nominated. The net asset, if any, shall be transferred to an institution with objectives in line with the decisions of the extraordinary general assembly which decrees the dissolution. The asset cannot be transferred, even partially, to a member of the association.

Done in Rome on June 5, 2019.

Article 10 modified by the 2020 General Assembly on June 26, 2020.

Roberto Ricci
President



Helder Sousa
Vice-President



Manuel Palacios
Vice-President



Amina Afif
Secretary



Thierry Rocher
Treasurer

